

PRIVATE MUSIC LESSONS

2017-18 APPLICATION FORM

VCSU COMMUNITY SCHOOL OF THE ARTS

This form is for applying for music lessons through the CSA. Completing this form does not guarantee the availability of a teacher. Students who cannot be accommodated will be placed on a wait list for future openings with their teacher of choice, or may be placed with a different teacher if space permits.

1. Student Information

Student's Name _____ Grade _____ Birth Date (children only) _____

Instrument _____ Previous Years of Study _____

Home Phone _____ Parent home phone (if different) _____

Adult to receive mailings, including bills _____

Billing Address - Street _____

City _____ State _____ Zip Code _____

Bill Payer's Birth Date - For VCSU's Accounting System _____

Parent or Guardian #1 Name _____ daytime Phone _____

Cell phone _____ email address _____

Parent or Guardian #2 Name _____ daytime Phone _____

Cell phone _____ email address _____

To save postage, can the CSA **email** you info rather than **mail** it to you? Y N (circle one)

Are there any personal circumstances of which the instructor should be aware (learning disability, health problems, etc.)? No _____ Yes _____ (Please enclose a confidential explanation.)

2. Length and Cost of Lessons

Semester Cost of Lessons by Lesson Length and Qualifications of Instructor

Note: These numbers will be doubled for full-year lessons.

Instructor Qualifications	30 min lesson	45 min lesson	60 min lesson
VCSU Faculty	\$285	\$397.50	\$495
VCSU Student Faculty	\$172	\$247.50	\$315

Desired Length of Lesson (choose one):

_____ 30-minute lesson

_____ 45-minute lesson

_____ 60-minute lesson

Desired Instructor Qualification:

_____ VCSU Faculty

_____ Community Faculty

_____ VCSU Student Faculty

3. Scholarships are available to assist students on the School Free/Reduced Lunch Program. Please attach proof of eligibility to this application.

4. Day and Time of Lessons

Please list a 1st, 2nd, and 3rd choice for a lesson day and time:

- 1st choice lesson day and time _____
- 2nd choice lesson day and time _____
- 3rd choice lesson day and time _____

Teacher Request: _____
(Current list of teachers can be found on the CSA website: csa.vcsu.edu)

Note: Requests will be honored subject to instructor availability.

5. Payment of Fees

Students who are admitted to lessons are automatically enrolled for Fall and Spring lessons. Students who terminate lessons after the Fall semester must notify the CSA in writing by December 31.

Responsible parties will be billed for lessons by the VCSU Business Office. Failure to pay in full by due dates, or to have a payment plan in place by the due date, will result in the termination of lessons. Payment plans must be approved by the CSA administrator.

Fall payment due date: September 5, 2017
Spring payment due date: January 20, 2018

IMPORTANT

- The due date for fall application is August 28, 2017, or January 22, 2018 for lessons beginning in the spring term.
- Students are responsible for procuring any and all materials required by their teacher. Materials can be purchased at local or online music stores.
- Students who register for lessons (or the adults who sign in behalf of minor students) grant the CSA permission to take and use pictures of said students for publicity purposes, unless permission is revoked through written notification to the Chair of the VCSU Music Department.
- **Make checks payable to the VCSU COMMUNITY SCHOOL OF THE ARTS or VCSU CSA.**
- **Refunds, credits, or make-ups will not be given for lessons missed or canceled by the student.**

I agree to the terms of this registration.

(Signature of **Parent, Guardian, or Adult** Student)

(Date)