

# PRIVATE MUSIC LESSONS

## 2016-17 APPLICATION FORM

### VCSU COMMUNITY SCHOOL OF THE ARTS

This form is for applying for music lessons through the CSA. Completing this form does not guarantee the availability of a teacher. Students who cannot be accommodated will be placed on a wait list for future openings with their teacher of choice, or may be placed with a different teacher if space permits.

#### 1. Student Information

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Birth Date (children only) \_\_\_\_\_

Instrument \_\_\_\_\_ Previous Years of Study \_\_\_\_\_

Home Phone \_\_\_\_\_ Parent home phone (if different) \_\_\_\_\_

Adult to receive mailings, including bills \_\_\_\_\_

Billing Address - Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Bill Payer's Birth Date - For VCSU's Accounting System \_\_\_\_\_

Parent or Guardian #1 Name \_\_\_\_\_ daytime Phone \_\_\_\_\_

Cell phone \_\_\_\_\_ email address \_\_\_\_\_

Parent or Guardian #2 Name \_\_\_\_\_ daytime Phone \_\_\_\_\_

Cell phone \_\_\_\_\_ email address \_\_\_\_\_

To save postage, can the CSA **email** you info rather than **mail** it to you?      Y      N      (circle one)

Are there any personal circumstances of which the instructor should be aware (learning disability, health problems, etc.)? No \_\_\_\_\_ Yes \_\_\_\_\_ (Please enclose a confidential explanation.)

#### 2. Length and Cost of Lessons

##### **Semester Cost of Lessons by Lesson Length and Qualifications of Instructor**

**Note: These numbers will be doubled for full-year lessons.**

Instructor Qualifications	30 min lesson	45 min lesson	60 min lesson
VCSU Faculty	\$285	\$397.50	\$495
VCSU Student Faculty	\$172	\$247.50	\$315

**Desired Length of Lesson (choose one):**

\_\_\_\_\_ 30-minute lesson

\_\_\_\_\_ 45-minute lesson

\_\_\_\_\_ 60-minute lesson

**Desired Instructor Qualification:**

\_\_\_\_\_ VCSU Faculty

\_\_\_\_\_ Community Faculty

\_\_\_\_\_ VCSU Student Faculty

**Scholarships are available to assist students on the School Free/Reduced Lunch Program. Please attach proof of eligibility to this application.**

### **3. Day and Time of Lessons**

Please list a 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choice for a lesson day and time:

- 1<sup>st</sup> choice lesson day and time \_\_\_\_\_
- 2<sup>nd</sup> choice lesson day and time \_\_\_\_\_
- 3<sup>rd</sup> choice lesson day and time \_\_\_\_\_

Teacher Request: \_\_\_\_\_  
(Current list of teachers can be found on the CSA website: [csa.vcsu.edu](http://csa.vcsu.edu))

Note: Requests will be honored subject to instructor availability.

### **4. Payment of Fees**

Students who are admitted to lessons are automatically enrolled for Fall and Spring lessons. Students who terminate lessons after the Fall semester must notify the CSA in writing by December 30.

Responsible parties will be billed for lessons by the VCSU Business Office. Failure to pay in full by due dates will result in the termination of lessons.

Fall payment due date: September 2, 2016  
Spring payment due date: January 20, 2017

### **IMPORTANT**

- The due date for application is August 26, 2016, or January 10, 2016 for lessons beginning in the spring term.
- Students are responsible for procuring any and all materials required by their teacher. Materials can be purchased at local or online music stores.
- Students who register for lessons (or the adults who sign in behalf of minor students) grant the CSA permission to take and use pictures of said students for publicity purposes, unless permission is revoked through written notification to the Chair of the VCSU Music Department.
- **Make checks payable to the VCSU COMMUNITY SCHOOL OF THE ARTS or VCSU CSA.**
- **Refunds, credits, or make-ups will not be given for lessons missed or canceled by the student.**

I agree to the terms of this registration.

\_\_\_\_\_  
(Signature of **Parent, Guardian, or Adult** Student)

\_\_\_\_\_  
(Date)